



OFFICE OF THE EXECUTIVE VICE CHANCELLOR
ACADEMIC AFFAIRS

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June 29, 2020

Dear Academic Affairs Colleagues,

I am writing to update you on the planning process that the Divisional Deans and the EVC's Office are undertaking this summer, to determine how to handle the 4% reduction to the permanent budget. No decisions have been made yet and no actions will be taken until the plans the General Campus divisional deans are creating have been reviewed and approved by my office in late August.

Each General Campus divisional dean is convening a planning group that is expected to involve chairs (or provosts), budget officers, faculty, and staff. The divisional planning groups will work in close communication with a General Campus Task Force on Budget Planning Guidance [GC Task Force], chaired by SAVC Bob Continetti. This task force's membership spans the GC divisions, including deans, chairs, assistant deans, budget officers, and faculty along with the chair of the Senate Committee on Planning & Budget and the presidents of AS and the GSA.

While each division will create a separate plan, these should be informed by common data and principles and draw from a unified menu of approaches. After all, the budgets of the GC academic divisions, schools, and colleges are largely funded through standardized processes and models, and many elements of the administrative work done in these academic units are similar. More strategic and less disruptive reductions should be possible if the divisions, schools, and colleges respond collectively. For similar reasons, a joint budget reduction planning approach will be undertaken by the administrative units within Academic Affairs.

The GC Task Force is meeting regularly to analyze data and discuss strategic approaches. It has already transmitted its initial input to the divisional deans, to inform the thinking of the divisional planning groups. Next week, each of the General Campus academic divisions will share a draft outline of its budget plan with the GC Task Force and receive feedback.

Later in July, the GC Task Force will share a report on its findings with the deans. Each dean's planning group will incorporate the report's guidance in producing an intermediate draft plan for the division; the GC Task Force will give feedback on these intermediate drafts in early August. The divisions will share their fully-developed draft plans with the EVC's Office later in August for final review and approval. The month of September will be used for planning how to begin implementing the divisional plans on October 1st.

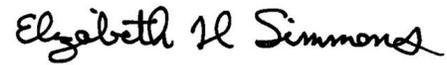
Further details on the planning process is available on the [Academic Affairs website](#).

Throughout this work, key principles include: We will keep advancing the academic and intellectual mission of the university. We will strive to achieve any necessary workforce reductions through natural attrition and hiring pauses. We will stress long-term flexibility and sustainability. We will study varied approaches to achieving the required permanent budget reductions before making decisions.

Please share your thoughts about divisional planning with your deans, so that the divisional planning groups can benefit from a variety of perspectives. Likewise, ideas for the GC Task Force may be sent to savcaa@ucsd.edu. Campus will be holding town halls for faculty, staff, and students in the coming weeks, as additional opportunities for you to ask questions or share ideas on this or other topics.

Together, we will find a way to keep UC San Diego strong during this challenging time.

With best regards,

A handwritten signature in black ink that reads "Elizabeth H. Simmons". The signature is written in a cursive, flowing style.

Elizabeth H. Simmons
Executive Vice Chancellor