Deans/AVCs consult units to determine whether any employees must work on-campus to provide essential services, in line with campus guidelines.

Will employees in your area need to work on campus in the fall?

Y

Deans/AVCs (or their delegates) contact AVC Ross for authorization to develop a "Return to Campus" plan.

N

Complete the Return to Work form stating no one in your unit will be working on-campus.

Did you get pre-approval to return employees to campus?

Y

Units complete the Return to Work template form with the endorsement of their Dean/AVC or delegate.

N

Did EOC endorse the proposed plan?

Y

Work with EOC and AVC Ross to develop a revised plan that addresses concerns/gaps.

N

Did the EVC approve the plan?

Y

Communicate plans to appropriate units/employees; Evaluate the effectiveness of return to onsite work on a regular basis; Update plan details and submit revised form as needed.

N

Questions?

Contact AVC Steve Ross (sross@ucsd.edu) or Asst. VC Alison Sanders (amsanders@ucsd.edu)

25%

Deans/AVCs are responsible for ensuring occupancy does not exceed 25% of normal capacity.